

ACADEMIC RULES AND REGULATIONS CONCERNING GRADUATE PERIOD OF STUDY, EXAMINATIONS AND ASSESSMENT

OBJECT AND CONTENT

Article 1.

This document defines the regulations of graduate studies at the Middle East Technical University (METU). Graduate education includes Master's and Doctorate studies.

ADMISSION REQUIREMENTS

Article 2.

a) Admission to masters programs is based on applicants' academic success in the undergraduate program, the score they got in the Graduate Study Admission Examination (LES), GRE general or GMAT, their level of English language proficiency, and the evaluation of other criteria required and announced by the relevant department administration. For admission into a graduate study program, applicants must hold a Bachelor's degree, and the minimum LES exam score determined by the department administration not being less than 45 in the score type required by the program applied. Not being less than 50%, to what ratio the LES score will be taken into consideration will be determined by the department administration.

b) Admission to Doctoral programs is based on applicants' academic success in the undergraduate program and in the masters program (if attended), their LES or GRE general or GMAT score, level of English language proficiency and the evaluation of other criteria required and announced by the relevant department administration. For admission into a Doctoral program, applicants must hold a Bachelor's or a Masters degree, and the minimum LES exam score determined by the department administration, not being less than 50 (60 for those applying with a Bachelor's degree) in the score type required by the program applied. Not being less than 50%, to what ratio the LES score will be taken into consideration will be determined by the department administration. For the acceptance of applicants applying with a Bachelor's degree, their cumulative grade point average must be at least 3.00.

c) Applicants' level of English knowledge is evaluated according to the result of the METU English Proficiency Examination (METU EPE) or according to the equivalent results of other English language proficiency exams specified by the University Senate. For admission into a graduate study program, the acceptable score on these exams is determined by the recommendation of the department administration and the acceptance of the Administrative Board of the Graduate School. However, this score cannot be less than 64.5 out of 100 for METU EPE.

d) All the information related to applications and registration is announced by the University. All applications for admission to graduate programs must be made directly to the relevant Directorate of Graduate School. For the application, applicants must submit their LES exam result report, the METU EPE or equivalent exam result report certifying their level of English proficiency, and all the other documents specified in the announcement within the specified time limit.

e) Applicants' undergraduate and/or graduate academic success, their LES, GRE general or GMAT score, their level of English proficiency and other conditions required are evaluated by the relevant department administration and students who are found successful are accepted into graduate programs. The results of the evaluation are announced by the relevant Directorate of Graduate School.

ADMISSION THROUGH TRANSFER

Article 3.

a) A student who is currently enrolled in a graduate program of higher education at METU or another institution and has successfully completed at least one semester, upon submitting all required documents before the deadline, may transfer to a graduate program at any level at METU upon the recommendation of the department administration and with the approval of the Administrative Committee of the Graduate School. The decision taken will also include eligibility for exemption from some course requirements of the graduate program. Students who transfer to METU from another university must be successful in the METU English Proficiency Exam or in an equivalent English examination (according to the criteria indicated in Article 2, clause c). The credit equivalency for students who transfer from universities where the length of a semester is different from METU is determined by the Administrative Committee of the Graduate School.

b) For masters students to transfer to a doctoral program, they must apply at the end of the second semester and fulfill the high success requirements specified for each program by the department administration. The minimum requirements for transfer are as follows: a minimum cumulative grade point average of 3.00 in undergraduate study, the completion of a minimum of 6 courses, an 18-credit course load, and a minimum cumulative grade point average of 3.50 in masters program. When the masters cumulative grade point average is at least 3.80, the criteria related to the undergraduate cumulative grade point average is not required.

c) Students who have been admitted to a doctoral program with a Bachelor's degree and have successfully completed a minimum of 7 courses can transfer to a graduate program. The conditions of those whose transfer applications have been accepted will be confirmed by the recommendation of the department administration and the decision of the Administrative Committee of the Graduate School.

ADMISSION TO ENGLISH PREPARATORY PROGRAM

Article 4.

Applicants whose level of success is found sufficient to be accepted into a masters program but who fail the English Proficiency Exam or did not take the English Proficiency Exam are given the maximum of a one year period to improve their English. Applicants must be successful in the METU or an equivalent English proficiency examination within this period. From among those who fail the English proficiency examination, the University Presidency decides which of the students are eligible to register for the English Language Program offered by the School of Foreign Languages of METU.

ADMISSION TO THE DEFICIENCY PROGRAM

Article 5.

a) The Deficiency Program is administered for adaptation of successful students to the program they have applied for. The Deficiency Program can not be more than 18 credits. Students for this program are determined according to their academic success and the structure of their undergraduate/graduate programs by the Department.

b) The course program of a master's student who has been admitted to the Deficiency Program is made up of undergraduate level courses. These courses cannot be substituted for the courses necessary for completion of the concerned Master's program.

c) The courses that a doctorate student in the Deficiency Program must take during this program cannot be substituted for the courses necessary for the completion of the concerned doctorate program.

d) Students attending the Deficiency Program can take graduate courses besides Deficiency courses on the recommendation of the Chairperson of the Department and approval of the Administrative Committee of the Graduate School.

e) Masters students who have been accepted to the Deficiency Program must maintain a cumulative grade point average (CGPA) of at least 2.00 and not receive a grade lower than DD in their courses in order to begin their regular graduate program. Doctorate students who have been accepted to the Deficiency Program must maintain a cumulative grade point average (CGPA) of at least 2.50 and not receive a grade lower than CC in their courses to be accepted into the regular graduate program.

f) Master's students who have been accepted to the Deficiency Program must maintain a cumulative grade point average (CGPA) of at least 2.00 and not receive a grade lower than DD in their courses to be accepted into the regular graduate program. Doctorate students who have been accepted to the Deficiency Program must maintain a cumulative grade point average (CGPA) of at least 2.50 and not receive a grade lower than DD in their courses to be accepted into the regular graduate program.

ADMISSION OF STUDENTS WITH SPECIAL SITUATIONS

Article 6.

Turkish citizens residing abroad or foreign students who apply to a graduate program may be admitted according to the principles outlined above. However, any questions that may arise concerning conditions and required documents for acceptance will be decided by the Administrative Committee of the Graduate School on recommendation of the Department.

ADMISSION OF SPECIAL STUDENTS

Article 7.

Persons who have graduated from an institute of higher education or who are currently enrolled in such an institution and who want to learn more about a specific subject may be allowed to take graduate level courses, as special students, at METU. Approval of the Department and the Graduate School is required.

ACADEMIC YEAR

Article 8.

The academic year for graduate programs is specified in the " Middle East Technical University Academic Rules and Regulations for Undergraduate Period of Study, Examinations and Assessment".

ATTENDANCE

Article 9.

Students are required to attend all classes, laboratory/practicum sessions and examinations. Instructors of all classes are expected to monitor student attendance.

DETERMINATION OF CREDIT HOURS FOR GRADUATE COURSES

Article 10.

Credit hours for graduate courses are assigned as follows: 1.0 credit hour for each hour of lecture a week and 0.5 credit hour for each hour of laboratory a week. The Graduate Committee, based on recommendations from the relevant Departments, determines the credit hours for the graduate courses and which courses will be non-credit. The courses of Seminar, Professional Field, Semester Project and Thesis are non-credit.

COURSE EXAMINATIONS AND EVALUATION

Article 11.

Students are required to take a mid-term examination and/or complete other assigned projects/homework during the semester and, additionally, are required to take a final examination and/or complete a final project for course evaluation. The University will determine and announce the time and place of final examinations. Students will be given a final grade by the course instructor. The final grade will be based on the mid-term examination grade, the final examination grade and/or evaluation of final project, and the attendance record. Students who miss any examination may be given a make-up examination provided the Department determines that there is a valid reason for missing the examination.

COURSE GRADES

Article 12.

For each course students take, they will be given one of the letter grades listed below by the instructor of the course as the end of term course grade.

PERCENTAGE	COURSE GRADE	COEFFICIENT
90-100	AA	4
85-89	BA	3.5
80-84	BB	3
75-79	CB	2.5
70-74	CC	2
65-69	DC	1.5
60-64	DD	1
50-59	FD	0.5
49 and below	FF	0

Grades not included in the Average Scores:

I- Incomplete

S- Satisfactory Completion

U- Unsatisfactory

P- Satisfactory Progress

EX- Exemption

NI-Not Included

NA- Not attendance

The letter grade (I) is given to students who have been making a passing grade but are unable to complete the requirements of a course because of sickness or some other valid reason by the course instructor. Students receiving a letter grade of (I) must complete the missing class requirements within 15 days after the grade has been sent to the Registrar. Otherwise, the (I) grade will automatically become FF. In case of prolonged illness or similar situations, this period can be extended until the beginning of registration for the next semester upon recommendation of the Department and subject to approval of the Administrative Committee of the Graduate School.

The letter grade (S) is given to students who successfully complete their theses. The letter grade (S) is also given for non-credit courses that have been completed successfully.

The letter grade (U) is given to students who fail to make satisfactory progress on their theses. This grade is also used for non-credit courses which students fail.

The letter grade (P) is given to students who are making adequate progress on their theses.

The letter grade (EX) is given for the courses taken by transfer students at other institutions provided such courses are accepted as equivalent to METU courses and counted as part of the minimum course load.

The grade (NI) is given if courses within the program or programs in which a student is registered are taken on the "condition that they are not included in the Cumulative Grade Point Average". This grade is indicated on the student's transcript together with the letter grade received from the relevant course. Such courses are not considered during the process of evaluating whether a course can count as part of the program or programs in which a student is registered.

The grade (NA) is issued by the instructor of the course when a student does not fulfill the attendance and/or application requirements of the course. The grade (NA) is included in the cumulative grade point average (CGPA) as (FF).

The semester course grades become final when they are submitted to the Registrar's Office, where the grades are announced.

ERRORS IN GRADING

Article 13.

In the event any errors are found in the final grades announced by the Registrar's Office at the end of the semester, the procedure for correcting the error is for the relevant course instructor to apply for a correction, subject to approval of a Departmental Committee. Errors discovered in grades for semester grades must be corrected, at the latest, during registration for the next semester.

GRADE POINT AVERAGE

Article 14.

A student's academic standing is determined by calculating the general grade point average at the end of each semester. The total credit point for a course is obtained by multiplying the course's credit hours by the final grade's coefficient. The grade point average (GPA) of any semester is obtained by dividing the semester's total credit points by the number of credit hours taken by the students for that semester. The obtained GPA is given to two decimal points. The cumulative grade point average (CGPA) is based on all courses taken from time of admission to the graduate program and all the courses taken to meet the minimal course load stipulated by the Department. The most

recent grade obtained for a repeated course is used in the calculation of the cumulative grade point average (CGPA). All grades, however, are shown on the student's transcript.

COURSE SUBSTITUTION

Article 15.

The course substitution and the related conditions of decreasing the time period from the regular graduate program by considering the courses during the Deficiency program, the special student program, the transfer issues and the previous graduate program are determined by the Administrative Committee of the Graduate School.

DISMISSAL

Article 16.

Graduate students are dismissed from their programs for the following reasons:

- a) If a student's cumulative grade point average is less than 1.50 at the end of the first semester,
- b) If a student's cumulative grade point average is less than 2.00 at the end of the second or any of the following semesters,
- c) If a student receives the letter grade "U" for Masters or Doctorate thesis/ dissertation twice in a row or three times intermittently,
- d) If the minimum required course load specified by the Department is not completed within four semesters by students in a masters program with thesis or doctoral students having enrolled with a masters degree, and within four semesters by students in masters program without thesis or doctoral students who have enrolled with a masters degree, and/or if such a student has a Cumulative Grade Point Average (CGPA) less than 3.00 at the end of these periods,
- e) If a student's thesis is rejected by the jury,
- f) If a student's corrected thesis is rejected by the jury,
- g) If a doctoral student does not succeed in the METU English Proficiency Examination or in any other equivalent exam specified by the University Senate within the period as specified in the regulations,
- h) If a doctoral student fails the Doctoral Qualifying Examination twice,
- i) If a doctoral student 's thesis proposal is rejected by the jury twice,
- j) If students do not complete the program in the specified time period.

REPEATING COURSES

Article 17.

To pass any course, a Master's student must receive at least a CC and a Doctoral student at least a CB. Students must repeat courses they have failed or may substitute courses the Department accepts as equivalent.

Students may repeat a course they have passed so as to increase their cumulative grade point averages (CGPA), or substitute some other courses the Department accepts as equivalent, in order to improve their grades and, thereby, their cumulative grade point average (CGPA). However, in such cases, the Department Chairperson must notify the Registrar's Office at the beginning of the semester that the course is being repeated or that another course is being substituted.

MASTER'S PROGRAM

Article 18.

a) Master's program can be administered with thesis and without thesis. The University Senate will decide which Departments will offer these programs and how they will be conducted.

b) Transfer between Master's with thesis and Master's without thesis programs can be evaluated by the Administrative Committee of the Graduate School upon application of the student and the recommendation of the Department.

MASTER'S PROGRAM WITH THESIS

OBJECT AND CONTENT

Article 19.

The object of the Master's program with thesis is to make students learn through scientific research, evaluation and coming to their own conclusions about what they learned.

PERIOD OF STUDY AND COURSE LOAD FOR MASTER'S PROGRAM WITH THESIS

Article 20.

a) A masters program with thesis is comprised of at least 7 courses, not being less than 21 credits, a seminar course and thesis studies. The maximum period to complete course work in a masters program with thesis is 4 semesters. However, with the approval of their advisors, students can in subsequent semesters take additional departmental courses (under NI status) with or without credits.

b) The thesis supervisor for the student is proposed by the Administrative Committee of the Graduate School upon approval of the Department no later than the end of the student's second semester. Thesis supervisors are chosen from the faculty members. If the student's thesis subject requires more than one supervisor, a co-supervisor may be appointed. The Administrative Committee of the Graduate School makes decisions about the appointment of the thesis supervisor, co-thesis supervisor and changing supervisors.

c) Determining the courses and issues related to registration is in the responsibility of the thesis supervisor. Until a thesis supervisor is appointed, the Department Chairperson is responsible for advising students concerning course work and their thesis.

d) Students must register for thesis work and the Specialization Field course offered by his supervisor every semester following the semester, in which the supervisor is appointed.

e) The Master's program with thesis can be completed within 4 semesters. However, students who have satisfied the conditions in the regulations may complete the program in a shorter period of time. Students, who complete the required course work and the seminar course but cannot complete the thesis work until the end of the fourth semester are given 2 additional semesters to complete the thesis work.

f) A student may take undergraduate courses on the condition that the courses have not been taken during the undergraduate program. However, at most two of these courses may be counted to the Master's course load and credits.

g) On the recommendation of the Department Chairperson and with the approval of the Administrative Committee of the Graduate School, students may take graduate courses at other universities to be counted towards their program requirements

h) In cases where students take more courses than required by the Department, the additional courses will not be used in calculating the cumulative grade point average (CGPA) although such courses will appear on the transcript.

COMPLETING THE MASTER'S THESIS

Article 21.

a) A student who has completed work on the thesis within the time period specified in Article 20, must write a thesis, using the data collected, according to the specifications of the METU Thesis Writing Guide. The thesis must be written in English. The thesis must be defended, in English, before a jury.

b) A student whose thesis has been accepted by the thesis supervisor applies to the Department to take the thesis examination. The Department Chairperson sends one copy of the thesis, with the jury's recommendation, to the Director of the Graduate School. The deadline for taking a thesis examination is mentioned in the Academic Calendar .

c) The Master's thesis jury is appointed on the recommendations of the relevant Department Chairperson and with the approval of the Administrative Committee of the Graduate School. The jury is composed of the thesis supervisor and 3 to 5 faculty members. Of the appointed jury members, up to one may be selected from another Department or another University. In case the jury consists of 3 members, the co-supervisor cannot be the jury member.

d) Jury members conduct a thesis examination within one month after the thesis has been submitted. The thesis examination consists of a presentation of the thesis study, followed by a question and answer period, which is open to an audience.

e) A majority vote by the jury members determines the outcome of the thesis or examination. The vote can be for "acceptance", "rejection" or "correction". The Department Chairperson will inform the Director of the Graduate School, in writing, of the jury's decision within 3 days. To correct or change a thesis found incomplete and/or inadequate by the jury, the jury must specify in its report that such corrections are necessary. A student may be given, by a decision of the Administrative Committee of the Graduate School, up to three months to complete the corrections. The student must then retake the thesis examination. Students must register for the semester in which they are correcting their thesis.

THE MASTER'S DIPLOMA

Article 22.

a) A student who has completed all requirements for the Master's Degree must submit three bound copies of the thesis to the Director of the Graduate School within one month after taking the thesis examination. The Director of the Graduate School will check the thesis and if it is found to meet the specifications of the Graduate School, the student will be awarded the Master's Diploma.

b) The name of the Department program completed will appear on the Master's Diploma. If the student has completed the Master's program in the same field with his undergraduate degree, the profession is also mentioned on the diploma.

MASTER'S PROGRAM WITHOUT THESIS

OBJECT AND CONTENT

Article 23.

The object of Master's program without thesis is to give students deep knowledge in a professional subject and to show how to use the existing knowledge.

PERIOD OF STUDY AND COURSE LOAD FOR MASTER'S PROGRAM WITHOUT THESIS

Article 24.

a) The minimum required course load is 10 courses and a semester project course which totals no less than 30 credit hours. The student must register for the semester in which they take the semester project course and give a written report at end of the semester.

b) By the end of the first semester, a supervisor for the student is proposed by the Department who gives advice concerning the course selection and the semester project.

c) Until the supervisor is appointed the Department Chairperson is responsible for advising students concerning course work and issues related to registration.

d) Maximum period to complete the Master's program without thesis is 6 semesters.

e) Students may take undergraduate courses on the condition that the courses have not been taken during the undergraduate program. However, at most three of these courses may be counted to the Master's course load and credits.

f) On the recommendation of the Department Chairperson and with the approval of the Administrative Committee of the Graduate School, students may take graduate courses at other universities to be counted towards their program requirements.

THE MASTER'S DIPLOMA

Article 25.

a) A student who has completed course work and semester project satisfactorily will be awarded the Master's diploma.

b) The name of the Department program completed will appear on the Master's Diploma. If the student has completed the Master's program in the same field with his undergraduate degree, the profession is also mentioned on the diploma.

DOCTORAL PROGRAM

OBJECT AND CONTENT

Article 26.

The object of the doctoral program is to make students satisfy independent research, comment on the scientific events with a wide and deep point of view, and determine the necessary steps to reach a new synthesis. A doctoral dissertation must fulfill one of the following qualifications.

- i. Demonstrate some new aspect to the field
- ii. Use a new scientific method
- iii. Apply a known method to a new field.

PERIOD OF STUDY AND COURSE LOAD FOR DOCTORAL STUDENTS

Article 27.

- a) A doctoral program, for students who hold a masters degree, is based on at least 7 courses, not being less than 21 credits in total, a doctoral qualifying examination, a thesis proposal and a thesis. For those who have been accepted with a bachelor's degree, this program is comprised of a minimum of 42 credits or 14 courses, a doctoral qualifying exam, a thesis proposal, and a thesis. The maximum period to complete course work is 4 semesters for students holding a masters degree, and 6 semesters for students accepted with a bachelor's degree.
- b) The thesis supervisor for a doctoral student is appointed with the recommendation of the relevant department administration and a decision made by the Administrative Committee of the Graduate School no later than the beginning of the student's third semester. If the student's thesis subject requires more than one supervisor, a co-supervisor may be appointed. Supervisors are selected from among the faculty members holding a doctorate degree. The conditions for appointing the supervisor, co-supervisor, or changing the supervisor is determined by the Administrative Committee of the Graduate School.
- c) Until the supervisor is appointed the Department Chairperson is responsible for advising students concerning course work and issues related to registration.
- d) Students must register for the thesis studies and the specialization field course offered by their supervisor every semester following the semester in which the supervisor is appointed.
- e) Doctoral program must be completed within 8 semesters by students who hold a masters degree and within 10 semesters by students holding a bachelor's degree. However, students who have fulfilled the conditions in the regulations may complete the program in a shorter period of time. Students who have completed the required course work, passed the doctoral qualifying examination and whose thesis proposal have been accepted but could not complete the thesis work until the end of the eighth semester are given a maximum of 4 additional semesters to complete thesis work.
- f) Doctoral students may take undergraduate courses. For students who hold a masters degree, these courses do not count as part of the doctoral course load or credits. Students who have been accepted into the program with a bachelor's degree can have a maximum of two undergraduate courses counted as part of their course load or doctoral credits.
- g) On the recommendation of the Department Chairperson and with the approval of the Administrative Committee of the Graduate School, students may take graduate courses at other universities to be counted as part of their program requirements.
- h) In cases where students take more courses than required by the Department, the additional courses will not be used in the calculation of the cumulative grade point average (CGPA), but will appear on their transcripts.

DOCTORAL QUALIFYING EXAMINATION

Article 28.

- a) The names of the students who apply to take the Doctoral Qualifying Examination are submitted to the Graduate School by the relevant department administration. In order to take the Doctoral Qualifying Examination, students' result reports of the METU English Proficiency Exam or any other equivalent English exam specified by the University Senate are provided. The Doctoral Qualifying Examination is given to doctoral students holding a masters degree within their fifth semester, and to doctoral students enrolled with a bachelor's degree within the seventh semester at the latest.
- b) The Doctoral Qualifying Examinations are held twice yearly, in May and in November.
- c) The Doctoral Qualifying Examinations are prepared and administered by a five-member Doctoral Qualifying Committee recommended by the relevant Department Chairperson and approved by the Director of the Graduate School. The committee establishes juries of three to five members, one being the student's thesis supervisor, to prepare, administer and evaluate exams in different areas. Jury members are required to have a doctoral degree.
- d) The Doctoral Qualifying Examination consists of a written and oral examination to evaluate students' skills and knowledge of research in the field of interest. Doctoral Qualifying Examinations are conducted entirely in English.
- e) Upon evaluating the written and oral examination results together, the jury decides via majority vote whether the student passes or fails. The Director of the Graduate School is informed of the decision with a written report by the Department Chairperson within three days at the latest.
- f) Students who fail the Qualifying Examination may retake the examination the following semester. Students failing the Examination a second time are dismissed from the program.
- g) The jury may require the student who has passed the Doctoral Qualifying Examination to take additional courses even if the student has completed the normal course load. The additional course(s) taken must be credit course(s) (under NI status) and students must receive at least CB from the course(s). Students who do not complete the course(s) within these conditions will be dismissed

THESIS SUPERVISING COMMITTEE

Article 29.

- a) A Thesis Supervising Committee is appointed on the recommendation of the Department and approval of the Administrative Committee of the Graduate School within one month after the student passes the Doctoral Qualifying Examinations.
- b) The Thesis Supervising Committee is comprised of three faculty members. Except for the thesis supervisor, there is one member from inside the Department and one member from outside the Department. If there is a co-supervisor, the co-supervisor may attend the Committee meetings.
- c) There may be changes in the members of the Thesis Supervising Committee on the recommendation of the Department and approval of the Administrative Committee of the Graduate School.

THESIS PROPOSAL DEFENSE

Article 30.

- a) Right after the thesis supervising committee is formed, the student has 6 months at most to defend his thesis proposal, the method of his thesis work and his future plans about his thesis work before the thesis supervising committee. The student should hand out a written report concerning the thesis proposal to the committee members 15 days before his defense.

b) The Thesis Supervising Committee decides whether the thesis proposal is accepted or rejected. This decision is forwarded to the Graduate School by the Department.

c) The student whose thesis proposal is rejected has the right to ask for a new thesis supervisor and a new thesis subject. In such cases, a new Thesis Supervising Committee may be appointed. The student who wants to continue with the same supervisor is required to defend his thesis proposal within 3 months and the student whose supervisor and thesis subject have been changed is required to defend his thesis proposal within 6 months. The student whose thesis proposal is rejected again will be dismissed from the program.

d) The Thesis Supervising Committee for the students whose thesis proposal is accepted meets twice a year; January-June and July-December. The student submits a written report to the Committee members one month before the meeting. In this report, there is a summary of the work that has been done by that day and the plan for the next semester. The Committee gives the grade of S or U for the student's thesis.

COMPLETING THE DOCTORAL DISSERTATION

Article 31.

a) Students who have completed work on their doctoral dissertations within the time period noted in Article 27, must write a dissertation, in English, using their research data and following the specifications outlined in the METU Thesis Writing Guide. Students must, then, defend their dissertation, in English, before a jury.

b) A student whose Dissertation has been accepted by the Supervisor, must apply to the Department Chairperson to take the Dissertation Examination. The Department Chairperson sends one copy of the Dissertation along with the Jury's recommendations to the Director of the Graduate School. The student's dissertation examination must be held by the deadline noted in the Academic Calendar .

c) The Doctoral Dissertation Jury is appointed on the recommendation of the Department Chairperson and with the approval of the Administrative Committee of the Graduate School. The jury consists of the student's supervisor and 5 members at least one of them being an instructor from another university. The jury members are required to have doctoral degrees.

d) The jury members conduct a dissertation examination within one month after the dissertation has been submitted. The dissertation examination consists of the presentation of the dissertation and the following question-answer section and is open to an audience.

e) At the end of the examination, the jury, without the presence of the audience, gives the decision of "acceptance", "rejection" or "correction". The Department Chairperson must inform, in writing, the Director of the Graduate School within three days of the decision of the jury. The candidate whose dissertation was rejected may re-apply with a new dissertation within 1 year and the candidate whose dissertation needs to be corrected may re-apply by correcting it within 6 months. These students are required to register every semester. The students whose dissertation is rejected twice will be dismissed from the program.

DOCTORAL DIPLOMAS

Article 32.

a) Students who have fulfilled all other requirements should submit three bound copies of the Doctoral Dissertation to the Director of the Graduate School within one month after successfully completing the dissertation defense and examination. Students with approved dissertations will be awarded a "Doctoral Diploma".

b) The name of the Department program completed will appear on the "Doctoral Diploma".

OTHER ISSUES

Article 33.

Registration, leaves of absence and related issues related to graduate students are described in the rules of METU Registration and Admission Regulations.

INVALIDATED REGULATIONS

Article 34.

The regulations concerning the METU Graduate Period of Study, Examinations and Assessment and its alterations published in the Official Newspaper dated 13th October 1994, No. 22080 are invalidated.

Temporary Article 1.

The new regulations are applied to the students who are continuing their academic program on the date these regulations are published. Students facing dismissal because of the new rules will have their cases evaluated individually the first time they meet the conditions of dismissal under these rules. Decisions will be made to the advantage of the student. However, if such students again meet the conditions of dismissal, they will not benefit from the new rules.

Temporary Article 2.

The articles of regulations are not applicable to students who were dismissed during 1995-1996 academic year or before.

Temporary Article 3.

The rule for a foreign language mentioned in these regulations are applied to the doctoral students who have not taken the Doctoral Qualifying Examination or fail the Doctoral Qualifying Examination at the same time these regulations are published.

VALIDITY

Article 35.

These Regulations are put into force on the date of publication.

Article 36.

These regulations are implemented by the President of Middle East Technical University.